

(Garuda Seal)

Notification

The Registration Office

Re: Reporting for registration as an undergraduate student at Chiang Mai University

The Registration Office will open for reporting for registration as a student of Chiang Mai University on Monday, 24th to Thursday 27th of July, 2017 at the RB 5 of the Registration Office, Chiang Mai University.

Therefore, this announcement is made to inform qualified persons to acknowledge and take action as follows:

1. Schedule for reporting for registration as a student of Chiang Mai University, for the academic year 2017.

Monday, July 24, 2017	Faculty	Number of students
08.30-08.50	Dentistry	60
08.51-09.15	Veterinary Medicine	75
09.16-09.45	Architecture	105
09.46-10.20	Pharmacy	160
10.21-10.55	Medicine	246
10.56-11.30	Nursing	230
13.00-13.45	Social Sciences	190
13.46-14.30	College of Arts Media and Technology	215
14.31-16.00	Humanities	605
	Total	1,886

Tuesday, July 25, 2017	Faculty	Number of students
08.30-09.30	Education	330
09.31-11.30	Economics	600
13.00-16.00	Engineering	950
	Total	1,880

Wednesday, July 26, 2017	Faculty	Number of students
08.30-10.30	Science	685
10.31-11.30	Fine Arts	380
13.00-14.00	Mass Communication	230
14.01-15.00	Law	240
15.01-16.00	Political Science and Public Administration	280
	Total	1,815

Thursday, July 27, 2017	Faculty	Number of students
08.30-10.00	Agro-industry	420
10.01-11.30	Agriculture	465
13.00-14.30	Business Administration	400
14.31-16.00	Associated medical sciences	315
	Total	1,600

Note: Subject to change based on the confirmation of eligible students

2. Record of student's history/information

To be done on the Internet on website www3.reg.cmu.ac.th/stdinfo/undergraduate/ to be complete, correct and true. (Failure to do so within the due date will not be granted the Smart Card and be unable to have proof of student status for other rights and services)

2.1. Date for recoding

- For students of the Central Admissions and those in Kor-Sor-Phor-Thor group
19-25 June, 2017

The system is open to those who went through the Clearing House to correct their information and history as well

2.2. Date for typing the student registration report of all categories of admission.

17-27 July, 2017 on the Internet via the website: www3.reg.cmu.ac.th/stdinfo/undergraduate/

The documents required are:

- A proof of report, 2017 Academic Year
- A student registration form (CMR 01-04) completely filled out in the system, 2 copies.
Fill out the name-last name in both Thai and English exactly the same as in the Citizen ID.
Fill out the Number of Por-Phor 1 and the study record before typing CMR 01-04.
- Tuition fee payment document (for parent's acknowledgement)

The student, parent, guarantor and the witness must sign their name in the documents before the report day.

3. Documents required for the report registration

3.1. Certificate of Education, an original one specifying the date of completion (will be returned at the last station of reporting). Failure to produce the original saying "Completed the fundamental education" on the report day, the student shall not be allowed for the report registration.

3.1.1. A person completing the high school level can use Por Phor 1 (with a photo) or Ror-Bor 1 with the school seal stamped on the photo and signature of the school registrar. The original and one duplicate copy.

Those who passed the high school equivalence test can use Kor-Sor-Nor-1-Por (with a photo) with a seal of the Non-formal Education Center stamped on the photo and signature of the registrar. The original and one duplicate copy.

The certificate cannot be used for the report registration as the checking will start after the reporting.

3.1.2. Those who graduated with a diploma or certificate in an advanced profession can use a copy of the Transcript or the original copy of the certificate and a duplicate.

3.1.3. Those who graduated with a Bachelor's Degree can use the transcript and a duplicate copy.

3.2. House registration of the student 2 copies. (The House Registration before transferring to Chiang Mai University House Registration)

3.3. The Citizen's ID of the student, 5 copies. In the case of a handicapped student a photocopy of the first page of the disabled person's ID and alien can use a letter of certification for legal stay in Thailand from a relevant government agency.

★ All duplicate copies must be certified as being "true and correct copy" with the signature of the student or owner of the document. ★

★ Write the student's name – last name on the upper right corner of each duplicate copy. ★

3.4. Father's and Mother's Citizenship ID or Government Civil Servant ID or an Alien person document (photocopy of the first page, the detailed description page and the last page of extension)

3.5. CMR 01-04 completely filled out. The student, his parents and witness must sign their names in advance. A 1 inch photo of the student in a student uniform must be pasted on both copies of the forms (the guarantor can be the same person as the parent). The student studying for a second degree and/or one who reaches the age of maturity can fill in CMR 3 to certify himself without the parent's endorsement.

3.6. A letter of permission for a Chiang Mai University student to engage in a study tour and training or practicum. The father or mother or guardian of the student must fill out the form or letter and grant permission and sign his name, on both copies in evidence.

Note: Failure to show the document in 3.1, Certificate of Education on the reporting date will result in the student's being unable to report and register as a student.
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4. Tuition fees payment for undergraduate students of Chiang Mai University

4.1. The fees for undergraduate students for academic year 2017 must be paid by Monday 21-Friday 25 August 2017.

4.2. Student registration fee for certain programs below:

Special program	Faculty of Engineering	Student registration	20,000 Baht
International Program	Faculty of Engineering	Student registration	20,000 Baht
International Program	Faculty of Nursing	Student registration	20,000 Baht

The student registration fees must be paid at the same time as the tuition fees by

Monday 21-Friday 25 August 2017

4.3. Dormitory fees (for those staying in the university dormitory), see website

http://udo.oop.cmu.ac.th/page_payment.php

5. Other arrangements after report registration as a student for new students code 60.....as follows:

5.1. Apply for a student ID to be used for contacting the university, can be made at the reporting place

5.2. Health insurance card can be requested at the reporting place.

5.3. Create an Account at ITSC CORNER on the report day.

5.4. All students must take an English language test by Friday 28-Monday 31 July, 2017. The details of this will be announced to students before the report date on website: <https://cmuepro.cmu.ac.th>

5.5. Freshman Orientation, code 60..... on Tuesday 1 – Wednesday 2 August 2017 at the Chiang Mai University auditorium, Nimmanhemmin Road as scheduled by the university

5.6. Students meet their academic advisor for advice on course registration.

5.7. Course registration Thursday 3-Friday 4 August 2017

A student who has reported and registered as a student of Chiang Mai University must pay the student registration fee (if any) and the tuition fees as specified by the university. If it is found that the statements recorded in the report document are untrue or the documents presented are false, the university will revoke the right to study at Chiang Mai University. Failure to register as a student within 10 days after the schedule is considered renouncing the right to be a student at Chiang Mai University.

Given on the 16th of May, 2017.

(Signed) Todsaporn Pitchaiya

(Assoc. Prof. Todsaporn Pitchaiya)

Acting for the Director of the Registration Office